1. To get to the Films on Demand database, go to [www.frederick.edu/library -> Research Databases -> Films on Demand](www.frederick.edu/library). If off-campus, you will need to enter your Novell username and password to access the database:

2. Search or browse for the video (or clip) you would like to use and click on the title of the video (or clip):

3. Once on the video page scroll down until you see “Title URL”. Select & copy the complete URL:

**Quick Copy Trick:** Click once in the “Title URL” box. Use CTRL+A on your keyboard to highlight the entire URL. Use CTRL+C (or right click on your mouse) to copy the URL.
4. Open your PowerPoint Presentation and click where you would like to link the video. Go to **Insert** and click on **Hyperlink**.

![Hyperlink Button in PowerPoint](image)

5. The box below will appear. Paste the **Playlist URL** into the **Address** section. If you would like your link to display in the PowerPoint as a word or phrase, enter that word or phrase in the **Text to display** section. When finished click **OK**.

![Insert Hyperlink Dialog Box](image)

**!!!IMPORTANT!!!**

In order for the Title URL to work correctly in PowerPoint, you **MUST** follow these steps **BEFORE** you give your presentation:

1. If giving a presentation from a campus computer, open **Internet Explorer** and access Films On Demand from the link on the Library Research Databases page. *(Note: if you are using a personal laptop with a different default browser, access Films on Demand in your default browser).*

2. Keep Films on Demand open in the browser. **Do not close your browser** at any time during your presentation. *If you close your browser accidentally follow step 1 again and the links should begin to work correctly.*