Accessibility is the responsibility of all members of our College community. The Services for Students with Disabilities (SSD) office provides guidance to others on campus to help ensure all programs, services, and activities are accessible, as required by federal law. SSD is currently collaborating with other College areas to formalize a protocol for captioning, which will be forthcoming. In the interim, we are providing the following information related to ensuring accessible materials are available in the classroom for Deaf and hard of hearing students.

1. All audio materials, including website links and videos for courses, should be captioned to provide students with full access to class content.
2. Be aware that YouTube videos may be captioned, but these captions may be inaccurate. Please check these for accuracy, as videos with inaccurate captions should not be used.
3. If current audio materials do not contain accurate captions, please try to obtain and use alternate accessible materials to comply with federal accessibility guidelines.
4. If you have a video that is not captioned and believe it is the best source to be used in your class, you may send the source information to the SSD office for review. However, copyright laws may not allow some videos to be captioned. The SSD office will need to receive this information at least three weeks in advance of its use in your class (as is possible). Please send your request to research captioning options to kkramerjefferson@frederick.edu and lpuzio@frederick.edu.

Please contact our office with any questions or for additional information. Thank you for your work to help provide an accessible learning environment for all students.

Contact Information:

Kate Kramer-Jefferson, Director
301-846-2409
Services for Students with Disabilities
kkramerjefferson@frederick.edu

Leslie Puzio, Coordinator
240-629-7819
Deaf and Hard of Hearing Services
LPuzio@frederick.edu